



ST. TAMMANY PARISH

PATRICIA P. BRISTER
PARISH PRESIDENT

NOTICE TO BIDDERS

Sealed bids will be received by the Department of Procurement, until 2:00 p.m., **Tuesday, December 11, 2018**, and then opened and read publicly at that time by the Procurement Staff for the following project:

Bid # 323-00-18-54-2

Safe Haven Facility Maintenance and Improvements – Boiler House HVAC Chiller

Each paper bid must be submitted in a sealed envelope. The outside of the envelope shall show the Name and Address of the Bidder, the State Contractor's License Number of the Bidder (if the work is estimated at \$50k or more), the Project Name and the Bid Number.

The project classification is: Building Construction

Specifications may be obtained from the St. Tammany Parish Government Department of Procurement, 21454 Koop Dr., Suite 2F, Mandeville LA. 70471, at a cost of \$30.00 per set or at www.bidexpress.com.

Complete bidding documents may be obtained upon making a deposit of \$30.00 for each set of documents. Deposits on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of the documents in complete and good condition no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, 50% of the deposit is refundable upon return of the documents in complete and good condition no later than ten (10) days after receipt of bids.

A Mandatory pre-bid meeting will be held on the Safe Haven Campus in the Boiler House located at 23592 Sparrow Road, Mandeville, LA 70448 on Wednesday, November 28, 2018 at 10:00 am.

Bids will be received at 21454 Koop Dr., Suite 2F, Mandeville, LA 70471 from each bidder or his agent and given a written receipt, by certified mail with return receipt requested, or electronically at www.bidexpress.com.

Procurement Department